

Stoneleigh Elementary School

443-809-3600

900 Pemberton Road • Baltimore, Maryland 21212

Fax: 443-809-3601

Dear Parents/Guardians,

We look forward to having your child attend Stoneleigh Elementary School for the 2023-2024 school year. Registration is being held at the school by appointment.

The following documents must be provided at the time of registration. We will not be able to register your child without the following documents. Please follow the procedures outlined below to expedite the process.

- **Complete and bring** the enclosed **School Registration Form**
- **Bring proof of residency, even if you already have a student at Stoneleigh Elementary.** The following documents will prove that you reside in our school community. Please provide **one of the following documents:**
 - Deed
 - Signed settlement sheet
 - Mortgage statement/coupon book
 - Real estate tax bill
 - Lease or Rental Agreement from a real estate management company
 - Lease or Rental Agreement from a **private party owner**. Documents that establish ownership of the property by the private party must be provided. Documentation such as a **deed to the property, real estate tax bill, or mortgage coupon book must be submitted to provide proof of ownership.**
 - ***NOTE: If you are currently living with family or friends this is considered a Shared Domicile. You should begin your registration by contacting Salim Barrouk at 443-809-8316.***
- **Three pieces of 1st Class Mail dated within the past 60 days. Your name, current address and the date must be visible on the document. Examples include:**
 - Utility bill
 - Notarized statement on company letterhead from an employer
 - Mailing to the parent/guardian from a government agency
 - Credit card statement
 - Bank account statement
 - Cable bill
 - Voter registration card
 - Vehicle registration
 - Change of address notification from the United States Postal Service
 - Court documents

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- Health center mailing
 - First class mail from a business or agency
 - Paycheck/pay stub stating name and address
 - Mailing from a Baltimore County Public School or office
 - Other documentation acceptable to the pupil personnel worker or residency assistant such as previous year Federal or State Tax Return or current W-2
- **Bring** Parent(s)/Guardian(s) photo identification. **Your photo identification must show your current address.**
- **Bring** your child's birth certificate. This is needed for verification of your child's birth date and your child's legal name. Your child's birthday for:
- Kindergarten should be between 9/2/17 – 9/1/18
 - Prekindergarten should be between 9/2/18 – 9/1/19
- Please note that kindergarten attendance is mandatory per the Maryland State Department of Education.**
- **Bring the following Health Records**
- Completed **New Student Health History**
 - Proof of your child's immunizations. Maryland State Law requires that the enclosed **Vaccination Schedule** be in compliance for a child to enter school.
 - Completed **Maryland Department of Health and Hygiene Blood Lead Testing Certificate** (completed either by physician with dates of blood test or by parent signing testing exemption if the child has never lived in an at risk zip code area).
 - **Physical and Dental Exam forms** should be returned to the school as soon as possible.
- **Incoming Kindergarten Students - Complete and bring the enclosed Prior Early Care Experience Form**
- **Bring** any legal papers regarding custody, if applicable

If you have any questions please call the school office at 443-809-3600. We look forward to meeting you at registration.

Sincerely,

Ms. Hollenbeck

Ms. Hollenbeck
Principal

Ms. Lundy

Ms. Lundy
Assistant Principal

Ms. Cook

Ms. Cook
Assistant Principal

Stoneleigh Elementary
Kindergarten and Prekindergarten Registration Checklist

- ☐ Completed School Registration Form
- ☐ Main Proof of Residency
- ☐ Three additional pieces of mail/documents to support residency verification (dated within the last 60 days)
- ☐ Parent/Guardian Photo Identification
- ☐ Child's Birth Certificate
- ☐ Completed New Student Health History Form
- ☐ Proof of your child's immunizations
- ☐ Maryland Department of Health and Mental Hygiene Blood Lead Testing Certificate
- ☐ Physical and Dental Exam Forms
- ☐ Prekindergarten Experience/Prior Care Form (Incoming KG students only)
- ☐ Custody papers, if applicable